

INFORMATION BULLETIN

JOB TRAINING PARTNERSHIP ACT

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TO: SERVICE DELIVERY AREA ADMINISTRATORS
PRIVATE INDUSTRY COUNCIL CHAIRPERSONS
JTPD PROGRAM OPERATORS
EDD JOB SERVICE OFFICE MANAGERS
JTPD STAFF

SUBJECT: SDA ADVISORY COMMITTEE MEETING MINUTES

The minutes and revised agenda from the Service Delivery Area (SDA) Advisory Committee meeting held at the Employment Development Department, Job Training Partnership Division on November 5, 1999, are attached for your information and review. Please ensure that the minutes are provided to the appropriate staff.

If you have any questions regarding the minutes of the meeting, please contact Jim Scholl at (916) 657-4610.

/S/ BILL BURKE
Assistant Deputy Director

Attachments

SERVICE DELIVERY AREA ADVISORY COMMITTEE MEETING

Job Training Partnership Division (JTPD)
750 N Street, Park Complex West
Conference Room A
Sacramento, California
Friday, November 5, 1999

Agenda

10:00 a.m.	Welcome/Hot Topics/Agenda Building	Bill Burke, JTPD
10:10 a.m.	Operations Branch Service Delivery Plan	Bob Garcia, Operations Branch
10:45 a.m.	Workforce Investment Act of 1998 <ul style="list-style-type: none">• Implementation Status	Linda Monroe, California Office of Workforce Investment
11:50 a.m.	Title III• Rapid Response and 40 Percent	Bob Hermsmeier, JTPD
1:15 p.m.	Workforce Investment Act of 1998 <ul style="list-style-type: none">• Performance Negotiation	Vicki Grönbeck, Workforce Investment Transition Division Liz Clingman, JTPD
2:30 p.m.	Conclude Meeting	

SERVICE DELIVERY AREA (SDA) ADVISORY COMMITTEE MEETING MINUTES

Friday, November 5, 1999

Welcome/Hot Topics/Agenda Building—Bill Burke, Job Training Partnership Division (JTPD)

- **California Workforce Association (CWA) Meeting on Capacity Building**—Bill Burke, Jose Luis Marquez, and Michael Baldwin met with Virginia Hamilton, CWA, and John Humphrey, Department of Labor (DOL) to discuss the capacity building activities. Items discussed included Internet and computer-based training, quarterly meetings, CWA Spring Conference, and Workforce Investment Act (WIA) implementation. A joint CWA/JTPD training and conference calendar will be developed. The participants at the meeting agreed that collaboration to produce quality training should be the priority.
- **Welfare-to-Work (WtW)**—The latest records indicated there were 8,352 WtW participants funded under 85 percent. This is a 30 percent increase over last month. Additionally, there were 1,347 WtW participants funded under 15 percent. These participant figures make California very strong in relationship to the other states. Additionally, JTPD plans to continue partnering with the California Department of Social Services to provide on-site WtW technical assistance. A Budget Change Proposal has been developed to provide staff for both organizations for this team effort.
- **Job Training Partnership Act (JTPA) Closeout**—The State anticipates the DOL Closeout Guide in December 1999.
- **WIA Transition Funding**—The JTPD expects that the WIA transition funding will be released soon when the Governor signs a Governor's Action Request authorizing the release of the funds.

Operations Branch Service Delivery Plan—Bob Garcia, Operations Branch, discussed the Operations Branch draft Service Delivery Plan. In the near future, he will be discussing the plan with the CWA Board of Directors.

Some of the key areas discussed were:

- Moving Job Service (JS) into the One-Stops.
- Accessing services for customers who need face-to-face services.
- Developing systematic coordination between JS and Unemployment Insurance (UI) programs.

- Strengthening the partnerships at the local level. Discussions are needed on how to best integrate JS/UI programs at the local level.
- Providing labor exchange services.

During the next two months, the Operations Branch will be gathering input from all of the constituent groups. Then, nuts and bolts issues will be developed which will generate specific discussions at the local level. The Operations Branch draft Service Delivery Plan can be accessed on the Internet at <http://www.eddsurvey.ca.gov>.

Workforce Investment Act of 1998

Implementation Status—Linda Monroe, California Workforce Investment Office (COWI), indicated that COWI had provided a couple of technical briefings to Grantland Johnson, who is currently acting as the Executive Director of the State Workforce Investment Board. He is taking a responsible role, as this is a top priority item.

Kathy Castillo, COWI, indicated that an informational binder prepared for Local Elected Officials (LEO) could be obtained upon request. The COWI had previously sent each LEO a letter identifying the LEO responsibilities under WIA. This correspondence did cause some problems at the local level for multi-jurisdictional SDAs. Additionally, a State Board orientation handbook is being developed and will be distributed.

A number of the advisory members indicated concerns about the draft paper on proposed membership criteria for the Local Workforce Investment Boards (LWIB) certification process. The concern is that the proposed criteria is more restrictive than WIA requires. A number of LWIBs have already been created on the basis of only the requirements in WIA. The SDA Administrators feel that if implemented, the criteria would void a number of LWIBs and also could cause problems for those SDAs using the Alternate Entity Status.

Virginia Hamilton, CWA, will provide Linda Monroe with detailed issues that the CWA membership has with the draft State WIA policies. This will start the WIA required local-level consultation process. The hope is that issues can be resolved before the State Workforce Investment Board public review process.

Title III Rapid Response and 40 Percent—Bob Hermsmeier, JTPD, indicated that JTPA Information Bulletin B99-30 stated that California was out of Title III 40 percent funding. Additionally, JTPA Information Bulletin B99-34 indicated that JTPD would give the SDAs the first half of their Rapid Response funds in the immediate future; the SDAs would receive the second half of their Rapid Response funds after the mid-year review. Rapid Response requests have substantially increased this year. The State made the decision to provide additional funding to the local entities for WIA transition funding; these funds are taken from the Title III 40 percent account. In order to fully fund these requests, JTPD needs to recapture a significant amount of underutilized 40 percent funds during the mid-year review process. The JTPD will be sending the SDA Administrators a letter alerting them to this process.

Workforce Investment Act of 1998

- Performance Negotiation—Vicki Grönbeck, Workforce Investment Transition Division, and Liz Clingman, JTPD, facilitated a discussion on WIA performance negotiation. The agreements reached are:
 - A presentation on the WIA performance measures, the federal negotiation process, and the relationship between performance as required by the DOL and the State and the Eligible Training Provider List will be made at the SDA Administrators' Quarterly meeting on December 3, 1999.
 - A workgroup of State and SDA representatives will be formed to make recommendations on the State performance levels for WIA Title I. This will be the first step in the State/local performance consultation process.